

## PSAC Meeting Minutes

July 13, 2004 at Red Lobster  
11:30 a.m. – 1:30 p.m.

Present: Nancy Collinwood, Lori Drake, Jennifer Evans, Shelley Henson, Bob King, Cindy Palumbo, Marsha Richter, Tim Ruden, Teri Wood-Slaughter, Cindy Stokes, Drew Weidman  
Visitors: None  
Welcome: Drew Weidman  
Approval of Minutes: None

### Business

Presidential duties were passed to Cindy Stokes, 2004-05 President.

Welcome made to new members: Jennifer Evans, Bob King, Cindy Palumbo and Tim Ruden.

Plaques were given to outgoing members of the committee: Nancy Collinwood, Lori Drake, Marsha Richter, and Drew Weidman.

Shelley Henson will be going ½ time and will be unable to complete the last 2-years of her appointment. It was voted and approved that Nancy Collinwood will replace Shelley and complete the remainder of her term.

A new secretary and vice-chair were nominated and voted upon. Jennifer Evans will be the secretary for 2004-05 and Nancy Collinwood will be the vice-chair. This year's leadership consists of:

President: Cindy Stokes  
Vice-Chair: Nancy Collinwood  
Secretary: Jennifer Evans

It was mentioned meetings will continue to be held the second Tuesday of each month in SSC Room 167A from 2:00 – 3:30 p.m. The next meeting will be held August 10, 2004. Cindy will send a GroupWise meeting appointment to all committee members for the entire year.

### Discussion

Staff Contract Letters: Terry Wood-Slaughter suggested PSAC look into sending all staff an email about the delay in contract letters which are still not out. It was noted that Vice President Norm Tarbox was out for the entire week at a seminar, along with President Millner. Cindy Stokes would attempt making contact with the next available person-in-charge.

Shortened work week during summer: Drew Weidman mentioned the possibility of PSAC looking into a proposal for 4-day work weeks during the summer. CEU, SLCC, Dixie and UVSC all have 4-day work weeks. Boise State has 4 ½ day work weeks with Fridays ending at noon. The committee will continue to discuss the possibility of a proposal.

**Action Items** : Cindy Stokes will email committee members with GroupWise appointments for PSAC meetings for 2004-05.

Jennifer Evans will update the PSAC website with new members and meeting minutes.

**Motion to close meeting. . . unanimous**