

PSAC Meeting Minutes
September 13, 2005

Present: Bob King, Ryan Bouwhuis, Jose Gomez, Cindy Palumbo, Clayton Oyler, Tim Ruden, Fran Zedney, Vicki Gorrell
Excused: Jennifer Evans, Dane LeBlanc

1. Approval of minutes from August meeting. Moved by Cindy, seconded by Clayton.
2. Election of UHESA liaisons.
Media Liason – Bob King nominated by Bob King.
Legislative Liason – Jose Gomez nominated by Jose Gomez.
Both nominees were approved.
3. Staff football day was discussed. Tim will collect money and distribute tickets. Alumni box is available for us to use.
4. Discussion of ideas to improve PSAC awareness and involvement. Idea of survey to constituents was brought up. Members are going to try to come up with survey questions for next meeting. Survey would best be made available electronically. Clayton indicated there was software available to help us with the survey distribution.

Jose brought up an idea of having PSAC make an effort to greet new employees, welcome them, inform them about PSAC, and possibly give them some sort of gift.

5. Bob reported on four recommendations UHESA is going to make regarding benefits, salary, adequate staff and operations and maintenance budgets for buildings. He indicated Ann Milner approved the list, but suggested not limiting salary increases to just cost of living increases.
6. Vicki gave a report on the Trustees meeting. The new Humanities building, to replace Buildings 1 and 2 is the number one priority. There is a \$5,000,000 private commitment. Building is to be named Elizabeth Hall.
7. Meeting adjourned. Moved by Tim, seconded by Cindy.

PSAC Committee Meeting Agenda

October 11, 2005

Item	Desired Outcome	Time	Person
1. Call Meeting to order	Commence meeting	1 min	Bob King
2. Review of minutes from September meeting	Approval of minutes	5 minutes	Bob King
3. PSAC survey	Develop survey questions	20 minutes	Committee
4. Extra Christmas Holiday	Discuss requesting extra day	10-15 minutes	Clayton
5. New business	Bring up any new business	5-10 min	Committee
6. Next meeting agenda	Set items for next meeting	5-10 min	Committee