

Teacher of the Year Nomination Form

Each year the Utah Foreign Language Association recognizes one outstanding foreign language teacher as teacher of the year. The nominee may teach any language or combination of foreign languages, with a minimum of 3/5 of their teaching responsibilities being carried out within these disciplines. They may teach in public or private institutions at the elementary, secondary or college/university levels. Membership in UFLA is not required, but if selected as Teacher of the Year the candidate must join UFLA. The UFLA Teacher of the Year must be willing to be the state's nomination for SWCOLT Teacher of the Year. In order to be considered, the following must be completed by October 1.

I. PERSONAL INFORMATION
A cover sheet must contain ALL of the following personal information

1. Full Name
2. Complete Home Address
(Street, City, State, ZIP)
3. School Name
4. Complete School Address
(Street, City, State, ZIP)
5. Home Phone **AND** School Phone
6. List of all Classes taught

II. A PORTFOLIO
Include all of the following items in a portfolio

1. Letter of recommendation from a professional colleague
2. Letter of recommendation from a supervisor
3. Letter of recommendation from a current or former parent or student
4. Curriculum Vitae of no more than five (5) pages
5. Five-hundred word (500) first person statement on the value of learning language and culture
6. Statement of willingness to participate in all required activities associated with the award including:
 - a. A commitment to attend the state conference to receive the award
 - b. Consent and commitment to be nominated by UFLA for the SWCOLT Teacher of the Year Award
 - c. A commitment to attend the SWCOLT conference for a personal interview (UFLA will provide reimbursement for all reasonable expenses.)
7. Examples of student work (up to five individual examples, one page –8 ½ x 11– and one-sided only) that reflect the goals of the National Standards for Foreign Language Learning
8. Elective commentary (not to exceed 5 pages total) that describes how the student work examples are representative of the following:
 - a. The connection between the student work and how you address the national standards in your classroom
 - b. The connection between the student work examples and how you use and promote target language communication in the classroom
 - c. How the student work examples demonstrate differentiation of instruction and/or assessment to meet the needs of all learners
 - d. How the student examples demonstrate how you integrate culture into instruction and/or assessment
 - e. The type of feedback you provide to students

**All nomination portfolios
must be received by October 1.**

Please send to:

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1403 University Circle
Ogden, UT 84408-1403